

NAVENBY WITH SKINNAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 4 August 2026 at 7.00pm

Location: The Parish Office, The Venue, Navenby.

Present: Cllrs M J Burt (Chair), K Gunning, J Thompson-Burt and M Butler.
District Cllr Hagues.

In Attendance: G Talton (Parish Clerk) and L Knowles (RFO).

Apologies: Apologies were received from Cllrs C East, S Munton and C Hall.

PUBLIC FORUM

No members of the public attended.

1. Chairman's Welcome

The Chairman welcomed all present to the meeting including the newly appointed RFO.

2. Apologies, Declarations of Interest and Applications for Dispensation

Apologies were received from Cllrs C East, Munton and Hall.

3. Declarations of Interest

No declarations of interest were made.

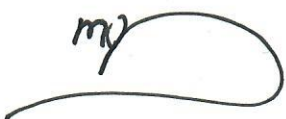
No applications for dispensation were received.

4. Approve Minutes of previous Parish Council Meeting, held on Tuesday, 7 July 2026

Proposed: Cllr Gunning, Seconded: Cllr Thompson-Burt.
Vote: All in favour.

RESOLVED that the minutes of the Parish Council meeting held on 7 July 2026 be approved as a true and accurate record and signed by the Chairman.

5. Matters Arising

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Cllr Burt updated Members on 2 Manor Farm change of land use.
Cllr Burt updated that Cllr Miller has now set a date for the meeting with NJFC.

ACTION: Cllr Burt to Cc Cllr Hagues into future planning correspondence.

6. Task Tracker

Cllr Burt agreed to review this along with Risk Register over the coming weeks with the Clerk.

ACTION: Clerk to set up meeting by end of August.

7. Financial Report and Authorisation of Payments (Appendix A)

Bank Balances. The RFO reported bank balances of:

Current Account – £30,824.31

Deposit Account – £77,271.52

Financial Report.

Members considered the financial report and schedule of payments.

Proposed: Cllr Gunning, Seconded: Cllr Butler

Vote: All in favour

RESOLVED that the payments detailed in Appendix A be approved for payment.

8. Police Reports.

None received

9. Updates from District/County councillors

County Cllr Overton was not present. Written reports and newsletters from Cllrs Overton and Hagues had been circulated.

10. Planning matters

a) Planning Applications

- 1) 26/0575/FUL-26/0575/FUL – Land to north of Heath Lane, Navenby LN5
OAY – proposed electricity substation. See 7.b.2) below



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b) Planning Correspondence

- 1) **New Houses on Gas Lane.** Application 26/0616/VARCON Former Butchers Processing/Production Unit, Gas Lane, Navenby.
The Chair reported on NKDC planning meeting at which the above application was approved.
- 2) **Proposed Electricity Sub-Station.**
Agreed that Parish Council will lodge a formal objection to the above planning application for an electricity sub-station on Heath Lane, by the NKDC deadline of 23 August 2026.

Proposed: Cllr Burt, Seconded: Cllr Gunning.

Voting: All in favour.

RESOLVED that the Council will lodge a formal objection.

ACTION: Cllr Burt to complete and submit objection prior to 23 August deadline.

c) Tree Conservation

No matters were raised.

11. Correspondence

No correspondence requiring decisions received.

12. Bank Signatory Amendments

Members voted on the removal of Cllr Munton as a Co-operative Bank signatory and the appointment of Cllr Thompson-Burt in her place,

Proposed: Cllr Gunning, Seconded: Cllr Butler

Vote: All in favour

RESOLVED that Cllr Munton be removed and Cllr Thompson-Burt be added as signatory for Co-op bank.

ACTION: RFO to complete necessary paperwork and seek relevant Cllr signatures.

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13. Drafting Agenda Items

The Chair reminded the Cllrs how agenda should be presented to the Clerk.

ACTION: Clerk to find and share guidance with all members.

14. Contractor Training

Members considered spending up to £500 +VAT for the Parish Caretaker to undergo training to allow him to conduct and record proper weekly inspections of Parish Council's playground equipment to ensure issues are dealt with promptly.

Proposed: Cllr Thompson-Burt, Seconded: Cllr Gunning

Vote: All in favour

RESOLVED that up to £500+VAT be allocated to Caretaker Training for Playground Safety Inspections.

ACTION: Cllr Thompson-Burt to research training providers and get quotes for the next PC meeting on 1 September.

15. Parish Council Newsletter

Following positive feedback from last newsletter, Members considered allocating the sum of up to £750+VAT to print and distribute the next newsletter.

Proposed: Cllr Burt, Seconded: Cllr Butler

Vote: All in favour, subject to exploring alternative options, such as distributing Parish Council News through existing local 'magazines' or including it in other publications.

ACTION: Cllr Gunning to identify existing booklet/s that include other PC Newsletters and report back by next meeting on 1 September.

16. Gas Lane Parking Restrictions

As some correspondence relating to this was received after the agenda was circulated and as Cllr Miller was away it was agreed that this item be deferred to the 1 September Meeting.

ACTION: Cllr Miller to contact concerned residents with an update and speak to Highways to research possibilities in more depth.



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17. Clerks Feedback

The newly appointed Clerk updated the Members on her first month in post with feedback and updates on progress.

ACTION: Clerk to set up a meeting date by end of August for a more in depth meeting with the HR Committee.

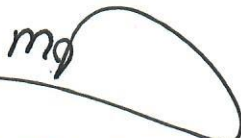
18. Close of Meeting

The Chairman thanked those present and declared the meeting closed at 8.00 pm.

15. Date of Next Meeting

The next meeting of the Parish Council will be held on **Tuesday 1 September 2026** at 7.00 pm.

Minutes Accepted:



M J BURT

Date:

1 SEPTEMBER 2026