

NAVENBY WITH SKINNAND PARISH COUNCIL MEETING MINUTES

Date/Time: Tuesday 7th October 2025 at 7.00 pm.

Location: The Parish Office @ The Venue, Navenby.

Present (Cllrs): Mr M Burt (Chair); Mrs E Carless (Vice Chair); Mr K Gunning; Mr C East;
Mrs S Munton; Mrs C Hall; Ms M Butler, Mr D Miller

In Attendance: Mr A Callander (Parish Clerk)

1. **Chairman's Welcoming Remarks.** The Chair welcomed everyone to the meeting and announced that Cllr Carless had advised she would be moving from Navenby at the end of this financial year, necessitating her departure from the Parish Council; a succession plan regarding her position as Deputy Chair would need to be discussed at the next PC meeting. The Chair also advised that Ms L Woodard had given notice of leaving her position as an Events Manager at the Venue.

2. **Public Session.** A resident advised Councillors of his views regarding LCC Highways' parking restriction proposal at Winton Road (TRO DM/308). He advised that a Mon–Fri/8am–5pm restriction was not the solution as there is a hazard at all times particularly at weekends and during hours of darkness, and that he believed parking should be restricted all the way to the Doncaster turnoff. Cllr Butler (speaking as a member of the public) advised that parking problems on Winton Road became worse in summer months; drivers were sometimes prevented from turning left at the junction due to illegal parking; parked vans made the situation worse; cyclists were also at risk; and numerous residents of Winton Road were incensed about the situation. Noting that parking within 10m of a junction can attract a penalty if vehicles create dangerous situations or unnecessary obstructions, and that the PC had received several emails from residents regarding the matter (with most in favour of no waiting at any time) the Chair advised that the proposed TRO would be discussed as an agenda item (8b) with a view to providing LCC Highways with PC comments on the revision.

3. **Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011.** Consider any applications for dispensations in relation to disclosable pecuniary and/or prejudicial beneficial interests.

Absences: Mrs J Thompson-Burt.

Declaration of Interests: Ms M Butler – in relation to Winton Road TRO DM/308.

4. **To consider and sign the minutes from the previous Parish Council Meeting, held on 2nd September 2025.** It was proposed by Cllr Hall, seconded by Cllr Gunning, and thereafter resolved that the minutes from the previous PC meeting held on 2nd September 2025, should be accepted as a true record of the meeting. All Cllrs voted in favour of the motion. The Clk updated Cllrs on outstanding actions from previous meetings.

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5. **To consider the financial report and authorise payments (Appendix A).** The Clerk provided Cllrs with the Financial Status Sheet. After consideration, it was proposed by Cllr Hall, seconded by Cllr Carless, and thereafter resolved that all expenses listed in Appendix A were authorised. All Cllrs voted in favour of the motion.

6. **To consider updates from District/County Councillors.**

a. Cllr Overton offered to assist with the Winton Road matter (TRO DM/308). In response to a query regarding enforcement of parking regulations, Cllr Overton advised that the chances of getting more traffic warden assistance in Navenby were not good, but by identifying it as a hot spot might raise the location's profile for warden deployment.

b. In response to a query regarding how the recent Maidenwell Lane temporary fix on the hatched area had resulted in other residents further down the High Street now reporting difficulties, Cllr Overton advised that the PC should monitor the situation and make clear reports - through her - on the situation to LCC Highways, so that the temporary fix could either be made permanent or the structure changed.

c. Cllr Overton provided an update on Local Government Reorganisation and encouraged the PC to consider the grants information in her last newsletter. She advised that Navenby Methodist Church is seeking funding assistance for a bench and foodbank. **Action:** Clerk to contact Navenby Parish Church regarding the request.

d. Councillor Hagues had sent apologies and provided her monthly newsletter.

7. **To consider updates from local police.** The Clerk had attended the online Lincs Police engagement session on 16th September, with nothing specific to report regarding Navenby. Cllrs were encouraged to attend the LALC organised webinar on Terrorism (Protection of Premises Act 2025 – Martyn's Law) on 21st October.

8. **To consider Planning Matters.**

a. **Planning Applications.** 10 Maiden Well Lane, Navenby. 25/1105/HOUS. Open sided carport attached to existing garage. No comments or objections.

b. **Correspondence.**

Land Off Heath Lane, Navenby. 25/1066/PNAGR. Erection of agricultural storage building. Notified by NKDC that prior approval is not required for the application.

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Winton Road, Navenby. TRO DM/308. Following LCC Highways consultation on a change to waiting restrictions, a revision to the proposal has been made. Cllrs noted discussion during the Public Session at Item 2 above, not least that most residents who had written to the PC indicated they wanted no waiting at any time; and also considered the risk to pedestrian children crossing the junction/road in winter. It was proposed by Cllr Carless, seconded by Cllr Butler and thereafter resolved that the PC would advise LCC Highways that the Winton Road parking restriction proposal should be extended to *no waiting at any time* (along both sides of Winton Road from the junction with Grantham Road to the junction with Winton Gardens). All Cllrs voted in favour of the motion.

Land to The East of High Dyke and to the East and South of Jubilee Way, Navenby. Residential development of 34 affordable dwellings. 24/0583/FUL. Street Naming. NKDC request for PC suggestion for 2 new road names for development, accompanied by explanation as to reasons behind the suggestion; noting developer has agreed for Parish Council to pick 2 names. Councillors voted in favour of *Legion* and *Sovereign*, linked to Navenby's historical Roman links and the adjacent *Jubilee Way*, respectively.
Afternote: NKDC advised that *Legion* was already used in Ruskington, so the PC's 3rd option of *Charter* was offered. NKDC subsequently confirmed that *Sovereign Lane* and *Charter Way* would be posted for public consultation.

c. **Tree Conservation.**

Storage Rear Of, 46 High Street, Navenby (Conservation Area). 25/1160/TCA. T1 Ancient Apple - Remove. T2 Holly - Remove. T3 Silver Birch - Remove. No comments or objections.

3 East Road, Navenby. 25/0963/TCA. Apple Tree - Reduce by 1.5/2m in height and width. No comments or objections.

9. **Finance** – Cllrs reviewed the submission of first draft figures for Financial Year 2026/27 budget/precept and identified the following **actions**:

- a. Review whether *Wellbeing* spend is needed i.e. what does it comprise, and which elements require funding (other than Village Xmas Tree, Youth Club and Dementia Café).
- b. Revise/refine figures for *Street Furniture Maintenance*.
- c. Revise/refine *20 Row Playpark Refurbishment* figures i.e. what does it comprise in terms equipment/installation.

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- d. Revise/refine figures for *North Lane Wall Refurbishment*.
- e. Cut £2400 from figure for *Grounds Maintenance and Equipment Servicing and Repair* as this was already included in *Street Furniture* and *Contracted Village Caretaker* figures.

Updates are to be submitted as required by 24th October in order to agree the final version at the 4th November PC meeting.

10. **Portfolios** – Cllrs discussed and amended the portfolio list, and agreed allocation of new Councillors to vacant positions, as follows:

- **Planning** (incl tree conservation): Cllr Carless, Cllr East, Cllr Butler
- **Highways** (incl Speed Indicator Devices): Cllr Burt, Cllr Miller
- **Play Areas**: Cllr Thompson-Burt, Cllr Hall
- **Cemetery**: Cllr Gunning, Cllr Miller
- **Library**: Cllr Carless, Cllr Butler
- **Defibrillators**: Cllr Gunning, Cllr Munton
- **Streetlamps**: Cllr Gunning, Cllr Miller

The **Community Wellbeing** and **Venue Trustee Chair** portfolios would be discontinued; the Clerk would report matters relating to the Youth Club and other community organisations or activities as required, while the Chair would confine Venue Trustee matters to NFPA Committee of Management meetings.

11. **IT** – Cllrs discussed creation of official email addresses for councillors, thereby avoiding use of personal email addresses, in order to ensure compliance with accessibility legislation, FOI Act 2000, Transparency Code for Smaller Authorities, and GDPR 2016 / DPA 2018. Cllrs also discussed sourcing such addresses through the Parish Council's current IT provider; and selection of the preferred plan/quote from those on offer from that provider. It was proposed by Cllr Carless, seconded by Cllr Hall and thereafter resolved that the PC would source official email addresses through the PC's current IT provider, for a basic Microsoft 365 Business package (addresses only x 11) and Microsoft Defender for Office 365 (x11) at an (annual commitment) cost of £607.20 and £203.28 respectively. All Cllrs voted in favour of the motion.

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12. Updates from Portfolios Holders:

- a. **Planning (incl tree conservation).** Nothing to report.
- b. **Highways (incl SIDs).** Nothing to report.
- c. **Play Areas.** Nothing to report.
- d. **Cemetery.** Nothing to report.
- e. **Library.** Nothing to report.
- f. **Defibrillators.** Nothing to report.
- g. **Streetlamps.** Nothing to report.

19. Date & Time of next meeting: 4th November 2025, 7.00pm.

Minutes Accepted: Original Signed by M J Burt (Chair) Date: 6 November 2025