



NAVENBY

At the Heart of
the Lincolnshire
Cliffe Villages

The Venue, Grantham Road, Navenby, Lincoln LN5 0JJ

Chair: Mike J Burt
Clerk: Andy Callander
01522 811132
office@navenbypc.org.uk

Dear Councillor

You are hereby summoned to join a Meeting of Navenby with Skinnand Parish Council to be conducted in the Parish Office, on Tuesday 7th October 2025 at 7.00pm.

AGENDA

1. Chairman's Welcoming Remarks.
2. The PUBLIC SESSION will follow and last for fifteen minutes. Members of the Public may ask questions or make short statements to the Parish Council.
3. Apologies for absence and declaration of interests - to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. And, in accordance with the requirements of the Localism Act 2011, consider any applications for dispensations in relation to pecuniary and/or prejudicial beneficial interests.
4. To approve and accept the minutes from the Parish Council meeting, held on Tuesday 2nd September 2025. Clerk to update on any outstanding actions from previous meetings.
5. To resolve and approve the financial report and authorise payments.
6. To consider updates from District/County Councillors.
7. To consider matters pertaining to local Policing.
8. To consider Planning Matters:
 - a. **Applications:** Nil.

10 Maiden Well Lane, Navenby. 25/1105/HOUS. Open sided carport attached to existing garage
 - b. **Correspondence:**

Land Off Heath Lane, Navenby. 25/1066/PNAGR. Erection of agricultural storage building. Notified by NKDC that prior approval is not required for the application.

Winton Road, Navenby. TRO DM/308. Following LCC consultation on change to waiting restrictions, a revision to proposal has been made. Response required by 24th October 2025.

Land to The East of High Dyke and to the East and South of Jubilee Way, Navenby. Residential development of 34 affordable dwellings. 24/0583/FUL. Street Naming. NKDC request for Parish Council suggestion for 2 new road names for development, accompanied by explanation as to reasons behind the suggestion; noting developer has agreed for Parish Council to pick 2 names.
 - c. **Tree Conservation:**

Storage Rear Of, 46 High Street, Navenby (Conservation Area). 25/1160/TCA. T1 Ancient Apple - Remove. T2 Holly - Remove. T3 Silver Birch - Remove.

3 East Road, Navenby. 25/0963/TCA. Apple Tree - Reduce by 1.5/2m in height and width.
9. Finance – to review submission of first draft figures for Financial Year 2026/27 budget/precept.



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10. Portfolios – to discuss and agree portfolio list; and to allocate Councillors to vacant portfolio positions.
11. IT – to approve:
 - a. Creation of official email addresses for councillors, thereby avoiding use of personal email addresses, in order to ensure compliance with accessibility legislation, FoI Act 2000, Transparency Code for Smaller Authorities, and GDPR 2016 / DPA 2018.
 - b. Sourcing official email addresses through the Parish Council's current IT provider; and selection of the preferred plan/quote from those on offer from that provider.
12. **Updates from Portfolio Holders**
 - a. **CEMETERY** – update from Cllr Gunning.
 - b. **HIGHWAYS** – update from Cllr Burt.
 - c. **PLAY AREAS** – updates from Cllr Thompson-Burt.
 - d. **LIBRARY** – update from Cllr Carless.
 - e. **VENUE TRUSTEE CHAIR** – update from Chair.
 - f. **COMMUNITY WELLBEING** – update from Clerk.
 - g. **SPEED INDICATOR DEVICE (SID)** – update from Cllr Burt.
 - h. **DEFIBRILLATORS** – update from Cllr Gunning.
 - i. **STREETLAMPS** – update from Cllr Gunning.
19. **Date of future meetings:** 7th October 2025.

Signed: Andy Callander (Parish Clerk)

Date: 26th September 2025