



**NAVENBY**

At the Heart of  
the Lincolnshire  
Cliffe Villages

The Venue, Grantham Road, Navenby, Lincoln LN5 0JJ

**Chair:** Mike J Burt

**Clerk:** Andy Callander

01522 811132

office@navenbypc.org.uk

Dear Councillor

You are hereby summoned to join a Meeting of Navenby with Skinnand Parish Council to be conducted in the Parish Office, on Tuesday 2<sup>nd</sup> September 2025 at 7.00pm.

**AGENDA**

1. Chairman's Welcoming Remarks.
2. The PUBLIC SESSION will follow and last for fifteen minutes. Members of the Public may ask questions or make short statements to the Parish Council.
3. To consider and approve the co-option of new Councillors to replace Cllrs Rooney, Watts, Lamyman and Baker.
4. Apologies for absence and declaration of interests - to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. And, in accordance with the requirements of the Localism Act 2011, consider any applications for dispensations in relation to pecuniary and/or prejudicial beneficial interests.
5. To approve and accept the minutes from the Parish Council meeting, held on Tuesday 1<sup>st</sup> July 2025. Clerk to update on any outstanding actions from previous meetings.
6. To resolve and approve the financial report and authorise payments.
7. To consider updates from District/County Councillors.
8. To consider matters pertaining to local Policing.
9. To consider Planning Matters:
  - a. **Applications:** Nil.
  - b. **Correspondence:**

Ridge View Lowfields Navenby. 25/0462/FUL. Alterations to existing building to include external cladding, raising the height and replacing the roof together with new windows and additional landscaping following grant of application 24/1462/PAR which allowed the building to be used as a flexible use (contractors workshop, office and store) Class B2. Approved.

J. E. Porter Ltd Barn Farm Church Lane. 25/0548/FUL. Erection of agricultural storage building, farm office, integrated crop sprayer shed, open side tractor shed/chemical store building and grain store with integral dryer, ancillary grain silos, water storage tank, hardstanding, access and drainage attenuation system. Amendments: Visuals of main grain barn and silos have been made available.

c. **Tree Conservation:**

The Coach House, 1A High Street. 25/1008/TPO. T1 - Walnut - Large branch overhanging 1 High Streets garden, proposing to undertake drop crotching on the limb.

32A Clint Lane. 25/0970/TCA. T2 - Black Thorn - Remove to low stump. T3 - Walnut - Reduce by 3/4m in height and spread.



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10. **To consider correspondence.** To update on handover of responsibility for maintenance of the closed St Peter's Churchyard.
11. Finance – to discuss submission of first draft figures for Financial Year 2025/2026 budget/precept.
12. Caretaker – to approve a 6-month trial of a contracted grounds/facilities maintenance person to conduct the tasks of the vacant caretaker post.
13. To discuss functional area proposals to rectify current shortfalls in plans, policies and processes and to approve a 4-month surge in Parish Clerk and RFO working hours with immediate effect until December 2025.
14. Cemetery - to approve:
  - a. An increase to current cemetery fees.
  - b. Implementation of the increase to current cemetery fees from 1<sup>st</sup> October 2025.
15. To approve implementation (including back-pay to 1<sup>st</sup> April) of the Local Government Services Pay Agreement 2025, noting rates have been increased by 3.20% and are applicable from 1st April 2025.
16. Playparks.
  - a. To approve exploratory work on refurbishing the 20 Row playpark.
  - b. To authorise expenditure of up to £8000 for rectification of Red/Amber issues in the 2025 ROSPA report.
  - c. To approve establishment of a maintenance contract of up to £1200 for North Lane/20 Row play equipment and Venue outdoor gym equipment.
17. To confirm whether to proceed with previously approved purchase of 3 x solar speed indicator devices for £10,000.
18. **Updates from Portfolio Holders**
  - a. **CEMETERY** – update from Cllr Gunning.
  - b. **HIGHWAYS** – update from Cllr Burt.
  - c. **PLAY AREAS** – updates from Cllr East.
  - d. **LIBRARY** – update from Cllr Carless.
  - e. **VENUE TRUSTEE CHAIR** - update from the Chair.
  - f. **COMMUNITY WELLBEING** incl Youth Café/Club - update from Cllr Thompson-Burt.
  - g. **SPEED INDICATOR DEVICE (SID)** – update from Cllr Burt.
  - h. **DEFIBRILLATORS** – update from Cllr Gunning.
  - i. **STREETLAMPS** – update from Cllr Gunning.
19. **Date of future meetings:** 7<sup>th</sup> October 2025.

Signed: Andy Callander (Parish Clerk)

Date: 26<sup>th</sup> August 2025