

**NAVENBY WITH SKINNAND PARISH COUNCIL
ANNUAL GENERAL MEETING MINUTES**

Date/ Time: **Tuesday 6 May 2025** at 7.00 pm.

Location: Parish Office, Navenby.

Present (Cllrs): Mr M Burt (Chairman); Mrs E Carless (Vice Chair); Mr K Gunning; Mrs J Thompson-Burt; Mr C Mills; Mr C East; Mr R Baker & Mrs H McFaul.

In Attendance: Ms S Letham (Parish Clerk), Mr A Callander (Asst Clerk/RFO)

Absent/Apologies:

The Chairman welcomed all present.

1. Election of Chairman

It was proposed by Cllr Gunning and seconded by Cllr Carless and therefore **RESOLVED** that Cllr Burt be elected as Chairman. All in favour.

2. Election of Vice Chairman

It was proposed by Cllr Thompson-Burt and seconded by Cllr H McFaul and therefore **RESOLVED** that Cllr Carless be elected to the position of Vice Chair. All in favour.

3. To receive Declarations of Acceptance of Office & update Members' Disclosable Pecuniary and other interests.

The Clerk received & signed completed "Acceptance of Office" forms from Cllrs Burt & Carless.

4. Apologies for Absence.

There were no apologies.

5. To commence monthly Parish Council meeting.

The Chair thanked all present, closed the meeting at 19.15 hrs and advised that the Parish Council monthly meeting would commence at 19.30 hrs.

Minutes Accepted: (Chairman) *Original Signed M J BURT* Date: 10 JUNE 2025