



NAVENBY

At the Heart of
the Lincolnshire
Cliffe Villages

The Venue, Grantham Road, Navenby, Lincoln LN5 0JJ

office@navenbypc.org.uk

Chairman: Mike Burt

Clerk: Susan Letham

Tel: 01522 811132

Dear Councillor

You are hereby summoned to join an **Annual General Meeting** of Navenby with Skinnand Parish Council to be conducted in the Parish Office @ The Venue, on **Tuesday 6th May 2025 at 7.00pm**.

AGENDA

1. **Election of Chairman** – to elect the Chairman of the Council and to receive the Chairman’s Declaration of Acceptance of Office.
2. **Election of Vice Chairman** – to elect the Vice Chairman of the Council and to receive the Vice Chairman’s Declaration of Acceptance of Office.
3. **To receive Declarations of Acceptance of Office & and update Members’ Disclosable Pecuniary and other interests** of all Parish Councillors.
4. **Apologies for Absence** - to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. And, in accordance with the requirements of the Localism Act 2011, consider any applications for dispensations in relation to pecuniary and/or prejudicial beneficial interests.
5. **To commence monthly Parish Council meeting.**

Signed: **Susan Letham** (Parish Clerk)

Date: 1st May 2025