

NAVENBY WITH SKINNAND PARISH COUNCIL MEETING MINUTES

Date/ Time: **Tuesday 4th March 2025** at 7.00 pm.

Location: The Parish Office @ The Venue, Navenby.

Present (Cllrs): Mr M J Burt (Chairman); Mr K Gunning (Vice Chairman); Mr A Watts; Mr R Baker; Mrs L Rooney; Mrs Thompson-Burt; Mr C Mills; Mrs E Carless & Mrs H McFaul.

In Attendance: Ms S Letham (Parish Clerk)

Absent/Apologies: Mr K Lamyman & Mr C East.

1. Chairman's - Welcoming Remarks

The Chairman welcomed everyone to the meeting.

2. Public Session. There were no residents in attendance.

3. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011. Consider any applications for dispensations in relation to disclosable pecuniary and/or prejudicial beneficial interests.

Absences – Mr K Lamyman & Mr C East.

Declaration of Interests – None.

4. To consider and sign the minutes from the previous Parish Council Meeting, held on Tuesday 4th February 2025.

It was proposed by Cllr Gunning and seconded by Cllr Watts and therefore **RESOLVED** that the minutes from the previous Parish Council meetings held on 4th February 2025, should be accepted as a true record of the meeting. NB All Cllrs voted in favour of the motion.

5. To consider the financial report and authorise payments (Appendix A).

After consideration, it was proposed by Cllr Mills and seconded by Cllr Carless and therefore **RESOLVED** that all expenses listed in Appendix A were authorised. NB All Cllrs voted in favour of the motion. Cllr Gunning advised that he'd authorise the on-line payments.

6. To consider updates from District/County Councillors.

Cllr Hagues – in attendance. Newsletter supplied.

NAVENBY WITH SKINNAND PARISH COUNCIL MEETING MINUTES

Cllr Overton – not in attendance. Newsletter supplied.

7. To consider updates from local police.

Cllr McFaul advised that the Deputy Lincs Police & Crime Commissioner, Sarah Munton, had been in contact and asked if the Council would mind her coming along to a meeting. It was agreed that Cllr McFaul would ask her to the next meeting.

8. To consider Planning Matters

a. **Planning Applications** – no comments.

b. **Correspondence** – no comments.

c. **Tree Conservation** – no comments.

9. To consider correspondence.

a. **10 FEB 24 Resident request for Traffic Regulation Order iro driveway entrance @ No 6 East Road. Also, to consider residents request for permit parking on the High Street.**

After discussion, it was agreed to endorse a request for a TRO iro No 6 East Road, but not iro the resident parking permit request.

Actions: The Clerk to forward the TRO request to Cllr Overton. The Chairman to write to the resident regarding permit parking.

b. **25 FEB 24 NKDC – Parish & Town Council Forum invite.**

After discussion, it was agreed that Cllrs Burt & Carless would attend the forum.

Action: Cllrs Burt & Carless to attend the Forum with the Clerk.

c. **26 FEB 25 – NKDC – Central Lincs Authority Wide Design Code consultation.**

After discussion the Chairman agreed to complete the survey.

Action: The Chairman to complete the Design Code survey.

10. Consideration & approval of the Schedule of Parish Council meetings for 2025-26.

After discussion it was proposed by Cllr Watts & seconded by Cllr Carless and therefore **RESOLVED** that the schedule be accepted. NB All Cllrs voted in favour of the motion.

**NAVENBY WITH SKINNAND PARISH COUNCIL
MEETING MINUTES**

11. Consideration & approval of a request to donate £500 to Lincolnshire Voluntary Car Service (LVCS) to support the printing & distribution to all Navenby residents of a leaflet publicising this new “pay as you go” hospital car scheme.

After discussion, it was proposed by Cllr Gunning and seconded by Cllr Rooney that £500 be donated to support the advertising of the LVCS. NB All Cllrs voted in favour of the motion.

12. Updates from Portfolios Holders:

a. Cemetery. Nothing to report.

b. Highways.

Community Speed Watch (CSW) – the Chairman advised that the CSW had conducted a check during February 2025. The recruitment of new volunteers was still a problem, and advertising would commence again now that the nights were getting lighter. In respect of traffic calming measures on Green Man Road, the Chairman advised that he’d write to LCC Highways again about possible options and the re-siting of the ‘Children at Play’ sign.

Action: The Chairman to write to LCC Highways regarding traffic calming measures for Green Man Road and re-siting of signs.

c. Play Areas.

ROSPA Repairs outstanding from 2024 – Cllr McFaul advised that she’d speak with Cllr East regarding progress. Cllr McFaul asked the Clerk if she could arrange for some large tree cuttings to be removed from the back of the North Lane play area and to hasten the Contractor for a date iro installing the new slide in Twenty Row play area.

Actions: Cllr McFaul to hasten Cllr East on progress of ROSPA repairs. The Clerk to arrange for tree cuttings to be removed and an installation date for the new slide.

d. Schools House Trust (SHT). Nothing to report.

e. Library

A proposal to provide an in-reach library service to the Homelea Care residents or a book club/coffee morning. After discussion it was agreed that Cllr McFaul would approach Amy at Homelea to discuss what would be the best for the residents.

Action: Cllr McFaul to speak to Amy at Homelea regarding the best option for residents to make use of the library.

NAVENBY WITH SKINNAND PARISH COUNCIL MEETING MINUTES

A proposed donation of £500 by NPC to St Peter's primary School iro their Friends of Navenby School (FONS) PTA library appeal to renew the entire library. Cllr Watts advised that the library reserve funds were available for NPC to use. After discussion, it was agreed that the Clerk would forward Cllr Mills a GRANT application form to pass onto FONS. It was proposed by Cllr Mills and seconded by Cllr Gunning and therefore **RESOLVED** that the sum of £500 be granted to FONS for the library project once an application for had been completed. NB All Cllrs voted in favour of the motion.

Action: The Clerk to provide Cllr Mills with a GRANT application form.

f. WEBSITE/IT

Cllr Mills briefed that a refresh of the Website was still a work in progress. A discussion took place regarding "news" items for the website and it was agreed that the Chairman would draft a newsletter. As well as the website, it was felt that the PC noticeboards in the village were no longer large enough for the volume of information the PC and the Venue Committee of Management need to display. It was agreed that Cllr Baker would obtain details of a contractor who may be able to help with repurposing the existing noticeboards and that the Clerk would measure up the space available on the back wall of the bus stop for the siting of an additional display board.

Actions: The Chairman to draft a newsletter. Cllr Baker to obtain contact details for refurbishing the noticeboards. The Clerk to measure the back wall of the CO-OP bus shelter.

g. VENUE Trustee Chairman

Retrospective approval of an additional £1300 iro the new gravelled roadway behind the Pavilion. After discussion, it was proposed by Cllr Watts and seconded by Cllr Carless and therefore **RESOLVED** that the sum of £1300 be approved. NB All Cllrs voted in favour of the motion.

Update from Events Manager – the recent Board Game & Music night had been successful. The Chairman commented that the blinds and flooring in the main hall both required refurbishment.

1st Ops Meeting – the Chairman briefed that this meeting had proved valuable to increase Councillors' understanding of daily operations and to deal with short-notice and minor issues and would be continuing.

NAVENBY WITH SKINNAND PARISH COUNCIL MEETING MINUTES

Deputy Ops Manager position – it was agreed that this position was required but needed to be funded. It was also recognized that more commercial bookings were required in order to boost income.

New gravelled parking surface – NJFC still to comment.

Progress on revised SLA/rent increase – the Chairman advised that he had drafted a letter to the Football Foundation (FF) and that there was a need to go back to first principles and let the FF arbitrate.

Additional parking surface – the Chairman advised that he had sourced suitable plastic matting to reinforce the grass parking area around the Pavilion but that the cost to do so was up to £60K, dependent on how much the parking area was expanded. Funding would need to be sought from outside NPC/NPFA if we want to go ahead with this.

h. Community Wellbeing including Youth Club & Youth Café. Cllrs McFaul & Rooney advised that all was going well with the Youth Club & Café, and a disco was planned for the end of the week.

i. Speed Indicator Device (SID). Nothing to report.

j. Defibrillators. Cllr Gunning advised that the defibrillator pads would require changing next month.

k. Street Lamps.

Retrospective approval of £1,464.50 exc VAT for EON Energy disconnection & reconnection of a PC streetlight on Gas Lane.

After discussion it was proposed by Cllr Gunning and seconded by Cllr Carless and therefore **RESOLVED** that the sum of £1464.50 be approved for the works. NB All Cllrs voted in favour of the motion.

13. Meeting Closure. The Chairman thanked all present for their participation and declared the meeting closed at 20.15 hrs.

13. Date & Time of next meeting is the 1st April 2025 at 7.00pm.

Minutes Accepted (Chairman) *Original Signed M J Burt* Date: *1st April 2025*