

**NAVENBY WITH SKINNAND PARISH COUNCIL
MEETING MINUTES**

Date/ Time: **Tuesday 5th November 2024** at 7.00 pm.

Location: The Parish Office @ The Venue, Navenby.

Present (Cllrs): Mr M J Burt (Chairman); Mr K Gunning (Vice Chairman); Mr A Watts; Mr R Baker; Mrs L Rooney; Mr Lamyman; Mrs J Thompson Burt; Mrs H McFaul & Mr C Mills.

In Attendance: Ms S Letham (Parish Clerk) & Mrs C Hall (RFO).

Absent/Apologies: Mrs E Carless & Mr C East

1. Chairman's - Welcoming Remarks

The Chairman welcomed everyone to the meeting.

2. Public Session

There was one resident in attendance.

3. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011. Consider any applications for dispensations in relation to disclosable pecuniary and/or prejudicial beneficial interests.

Absences - Mr C East & Mrs E Carless.

Declaration of Interests – None.

4. To consider and sign the minutes from the previous Parish Council Meeting, held on Tuesday 8th October 2024.

It was proposed by Cllr Gunning and seconded by Cllr Watts and therefore **RESOLVED** that the minutes from the previous Parish Council meetings held on 8th October 2024, should be accepted as a true record of the meeting. NB All Cllrs voted in favour of the motion.

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5. To consider and approve the co-option of new Councillors to replace Cllr Everett & Watson.

After consideration it was proposed by Cllr McFaul & seconded by Cllr Gunning that Mrs Jane Thompson-Burt & Mr Chris Mills be co-opted onto the council. NB All Cllrs voted in favour of the motion.

6. To consider the financial report and authorise payments (Appendix A).

The RFO advised on the expenditure approval and the current & deposit account balances. After consideration, it was proposed by Cllr McFaul and seconded by Cllr Rooney and therefore **RESOLVED** that all expenses listed in Appendix A were authorised. Cllr Lamyman advised that he'd approve the payments on the Bank. NB All Cllrs voted in favour of the motion.

7. To consider updates from District/County Councillors.

Cllr Hagues – in attendance. Newsletter supplied.

Cllr Overton – not in attendance. Newsletter supplied.

8. To consider updates from local police.

The Clerk advised that the Police Commissioners Office was looking to hold another online public engagement meeting in the New Year. The Chairman advised that he'd participate. The Clerk took an action to have an online invite forwarded to the Chairman.

Action: The Clerk to write to NSK and request a Teams invite for the Chairman to attend the public engagement session.

9. To consider Planning Matters

- a. **Planning Applications** – no Comments.
- b. **Correspondence** – no comments.
- c. **Tree Conservation** – no comments.

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10. To consider correspondence.

30 Sep 24 – E Mail from Cllr Overton proposing a Digital Hub be set up at The Venue in Navenby. After consideration, it was agreed that a previous similar initiative had proved unsuccessful and that the request should not be progressed any further.

8 Oct 24 – E Mail from resident proposing a Bike Pump Track on the Venue Playing Field. After discussion, it was agreed that the resident should be asked to the next meeting to explain the proposal in more detail.

Action: The Clerk to invite the resident to the next meeting.

11. Budget for FY 25/26 – RFO to update on current FY 24/25 budget position and request submission of bids from portfolio holders.

The RFO advised on the latest financial situation in respect of spend against the budget for this FY. In order to aid portfolio holders with determining their requirements for FY 25/26 she would forward them a comparison report for the period 1 Apr to 31 Oct 24. It was also agreed that portfolio holders submit their bids for finance by the date of the next meeting.

Actions: The RFO to forward the latest comparison report and for portfolio holders to submit their bids by 3 Dec 24.

12. Updates from Portfolios Holders:

a. Cemetery

To consider and approve a quotation for the sum of £525 to trim a pine tree encroaching on bungalows in Ermine Drive. After consideration it was proposed by Cllr Gunning and seconded by Cllr Watts and therefore **RESOLVED** that the sum of £525 be approved for the tree remedial work. NB All Cllrs in favour of the motion.

b. Highways

Community Speed Watch (CSW) – the Chairman advised that he was now a qualified speed watch trainer for local CSW volunteers. He also reported that the “hot spots” for speeding vehicles continue to be the High Dyke and Green Man Road. The RFO suggested that “rumble strips” may be a possible solution to the speeding problem. The Chairman agreed to look into the suitability and the cost. Over recent months the number of volunteers had reduced, leaving only a few people to try and cover a session every week. It was suggested that the CSW place an advert in the Graffoe Link for volunteers.

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c. Navenby Car Scheme

Cllr Thompon-Burt advised that there had still been no response from the NCS Co-ordinator to the PCs formal request for information. Cllr Thompson-Burt advised that she had recently attended a Lincs Transport event where they had unveiled a new community transport scheme with the Armed Forces Covenant Assoc. The Chairman advised that he had spoken with a representative who advised that apart from an initial joining fee of around £300-400 the PC would not need to be involved in the day to day running of the scheme. Resident's wishing to use the scheme would pay 50p per mile (to the driver) from home to the destination. After discussion, it was agreed that the Chairman would write to the NCS Co-ordinator and advise that the PC was withdrawing its sponsorship of the current scheme in favour of joining the AFCA initiative.

Action: The Chairman to write to the NCS Co-ordinator and request that any unused funding originally provided by the PC be returned.

d. Play Areas

To consider & approve a quotation for the sum of £425 to trim trees in North Lane Play Area – After consideration, it was proposed by Cllr McFaul and seconded by Cllr Watts and therefore RESOLVED that the sum of £425 be approved for the cutting of trees and hedges in North Lane playing field. NB All Cllrs voted in favour of the motion.

2024 ROSPA report for North Lane & Twenty Row Play Areas – Cllr Lamyman briefed that there was nothing significant in the way of repairs and that he would assist Cllr East in completing them before Christmas.

New slide for Twenty Row Play Area – After discussion it was agreed that Cllr McFaul would liaise with the Parish Office regarding the most suitable slide to be purchased from the short list she provided last month. Cllr McFaul also advised that the surface matting repairs would need to be included in next years budget.

Action: Cllr McFaul to select a new slide for Twenty Row play area.

e. Schools House Trust (SHT).

No comments.

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f. Library

No comments.

g. WEBSITE/IT

No comments.

h. VENUE Trustee Chairman

Finances – The Venue Treasurer advised that she was waiting for the updated accounts from the Venue Office in order to prepare a budget for FY 25/26. Cllr Baker offered that he was keen to be involved in the running of The Venue and in the preparation of Budgets. Landlord (the PC) responsibilities iro The Venue were discussed and the Chairman advised that the PC would take these into account when deciding its own budget for next year.

Action: Cllr Baker to liaise with the Venue Manager & the RFO.

Vacancy for Events Co-ordinator – the Chairman advised that the job advert had now closed and that there were 2 applicants for the position. In the coming weeks he would be looking to arrange an interview panel and call forward the applicants.

Bonfire Night Sat 9th November 2024 – the Chairman advised that so far ticket sales had reached 714. There were now 20 volunteers to help out on the night and the support from local business had been tremendous.

Christmas Lights Switch On 22 Nov 24 – Cllr McFaul advised that the switch on would be at 7pm. This year there would be double the number of stalls.

i. Community Wellbeing inc Youth Club & Youth Cafe

Cllr McFaul advised that both the Youth Club & Café continued to be well attended.

j. Speed Indicator Device (SID).

No comments.

k. Defibrillators.

Cllr Gunning advised that all 3 defibrillators still remained unused this year.

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I. Street Lamps.

Cllr Gunning advised that our current price for the unmetered supply of electricity from Npower was twice as much more than had been paid last year. Until such times as a better deal could be sought, the current price would have to be used for FY 25/26 budgeting purposes.

The Chairman thanked all present for their participation and declared the meeting closed at 20.15 hrs.

13. Date & Time of next meeting is the 3rd December 2024 at 7.00pm.

Minutes Accepted: *Original Signed M J Burt* Chairman 3 DECEMBER 2024 Date