



NAVENBY

At the Heart of
the Lincolnshire
Cliffe Villages

The Venue, Grantham Road, Navenby, Lincoln LN5 0JJ
office@navenbypc.org.uk
Chairman: Michael Burt
Clerk: Susan Letham
Tele: 01522 811132

Dear Councillor

You are hereby summoned to join a Meeting of Navenby with Skinnand Parish Council to be conducted in the Club Room @ The Venue, on **Tuesday 7 September 2021 at 7.00pm.**

AGENDA

1. Chairman's Welcoming Remarks.
2. The PUBLIC SESSION will follow and last for fifteen minutes. Members of the Public may ask questions or make short statements to the Parish Council.
3. Apologies for Absence and declaration of interests - to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. And, in accordance with the requirements of the Localism Act 2011, consider any applications for dispensations in relation to pecuniary and/or prejudicial beneficial interests.
4. To approve and accept the minutes from the Parish Council meeting, held on Tuesday 3 August 2021. Clerk to update on any outstanding actions.
5. To resolve and approve the financial report and authorise payments (Appendix A).
6. To consider updates from District/County Councillors.
7. To consider matters pertaining to local Policing.

8. To consider Planning Matters:
 - a. Applications – 21/1047/FUL 2 North Lane Navenby (adj Dial House) – erection of 2 dwellings & conversion of a barn.
 - b. Correspondence – 21/0970/HOUS 17 The Rise Navenby – approval given for the erection of single storey side & rear extension. 21/0920/HOUS Westleigh 53 Grantham Road Navenby – approval given for the demolition of rear projections & erection of new extension & detached car port.
 - c. Tree Conservation – 21/1262/TCA 2 Maidenwell Lane Navenby – works to various trees. 21/1303/TCA 25 Clint Lane Navenby – fell ash tree.

9. To consider correspondence.
 - a. 2 Aug Cllr L Hagues – AUG 21 Newsletter.
 - b. 3 Aug Royal British Legion – request to display poppies on High Street lampposts & telegraph poles.
 - c. 3 Aug EON – Street lighting electrical testing report. (Item 13o)
 - d. 4 Aug TSG Publicity Team – Bus Service Improvement Plan Survey.
 - e. 5 Aug Citizens Advice – Migrant Workers helpline poster.
 - f. 6 Aug NKDC – Mrs Smith's Cottage AUG 21 Newsletter.
 - g. 6 Aug Navenby Towns Farm Trust – Annual Accounts 20/21.
 - h. 7 Aug Highways – response to Green Man road traffic issues. (Item 13b)
 - i. 9 Aug Resident – complaint about overfull dog bins.
 - j. 9 Aug Lincoln Resident – matters of a charitable nature.
 - k. 10 Aug Resident – complaint about overfull dog bins.
 - l. 11 Aug RIPPON Homes – invite to meeting to discuss Phase 2 development.
 - m. 11 Aug Resident – letter expressing safety concerns about the High Street pedestrian crossing.
 - n. 12 Aug PWLB – updated guidance & terms on Public Works Loans.
 - o. 13 Aug Highways – response on proposed ZEBRITE solution for the pedestrian crossing.
 - p. 16 Aug PKF Littlejohn – external auditor report.
 - q. 23 Aug NKDC – invite to submit an application for a 2021 Litter picking GRANT.



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- r. 23 Aug Anglian Water – Lincoln to Grantham pipeline - Landowner journey.
 - s. 24 Aug RoSPA – 2021 Annual Play Area Inspection reports for North Lane & Twenty Row. (Item 13e)
 - t. 27 Aug The Venue – request from NJFC to site container on the sports field.
 - u. 3 Sep Resident – request that NPC consider additional grass cutting on the path between Doncaster Gardens & the A607.
10. To discuss the Parish Caretaker Job specification and the readvertising of the vacancy.
11. To consider the guidance contained in the NALC and SLCC National Agreement of 2004 on Salaries for Clerks and agree the following items individually: (a) that the NPC will follow the Agreement’s guidance to set the Clerk’s salary level; (b) that the NPC Clerk’s role best matches Profile 2 of the Agreement’s 4 definitions; and (c) that our current Clerk be placed on the mid-point of the current spinal column point range.
12. To consider the advice offered by other Parish Councils and agree a figure for the NPC’s Responsible Finance Officer’s salary that best balances this advice, the NPC Clerk’s salary level, and the spinal column points for posts other than the Clerk.
13. Updates from Portfolio Holders:
- a. CEMETERY – update from Cllr Gunning.
 - b. HIGHWAYS – update from Cllr Woollas. To consider proposals from Lincolnshire Road Safety Partnership in respect of setting up a Community Speed Watch initiative on the High Street & Green Man Road.
 - c. YOUTH CLUB (ACTS) – update from Cllr Hall.
 - d. NAVENBY CAR SCHEME – update from Cllr Woollas.
 - e. PLAY AREAS – update from Cllr East in respect of the 2021 RoSPA Annual Inspection reports for North Lane & Twenty Row.
 - f. SCHOOL HOUSE TRUST – update from Cllr Lamyman.
 - g. CLIFF CLUSTER – to discuss removal of portfolio.
 - h. LIBRARY – update from Cllr Watts.
 - i. FINANCE & Administration – update from Cllr Hall.
 - j. WEBSITE/IT = update from the Clerk & Cllr Carless.
 - k. VENUE TRUSTEE CHAIRMAN – update from Cllr Burt.
 - l. COMMUNITY WELLBEING – update from Cllr Mills.
 - m. SPEED INDICATOR DEVICE (SID) – update from Cllrs Watts & Woollas. Review of the SID Data for Southbound & Green Man Road devices.
 - n. DEFIBRILLATORS – update from Cllr Gunning.
 - o. Street Lamps – update from Cllr Gunning. To consider & approve a quotation from EON in respect of repairing Column 2 on the Catwalk at a cost of £250 exc VAT. To discuss the vandalism of Column 3 on the Catwalk.
14. Date of future meetings: 5 October & 2 November 2021.

Signed: **Susan Letham** (Parish Clerk)

Date: 3 September July 2021