

Parish/Town Councillor Disclosable Pecuniary and Other Registerable Interests

Note - Throughout this document the "authority or authority's area" refers to the whole of the area covered by the Parish / Town Council.

Declaration:	
I, [please print full name]	
a Member of _____, give notice that I have set out my interests below in the appropriate areas, and have put ' NONE ' where I have no such interest in any area.	

I understand and acknowledge the following:-

1. I must complete, sign and return this notice within 28 days of the Authority's Local Code of Conduct being adopted or within 28 days of my election or appointment to office.

I understand that I must register my disclosable pecuniary interests and other registerable interests by providing written notification to the Monitoring Officer of the details required as set out in this form.

2. If my circumstances change I must, within 28 days of becoming aware of any changes to the interests specified above, provide written notification to the Monitoring Officer of that change.

I understand that I should do this by making the necessary amendments to this form as soon as possible. I understand that in order to do this, I will be required to amend, initial and mark e.g. #1 the changes against the appropriate section then and sign and date the form on the last page.

3. Part 1 of this form contains disclosable pecuniary interests as prescribed by The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012; whereas Part 2 contains other registerable interests which the Council may* have decided it is appropriate for me to register.

**see guidance notes for further information.*

4. Disclosable pecuniary interests (Part 1) include not only my interests but also the interests of my spouse or civil partner, a person with whom I am living as husband or wife or a person with whom I am living as if they were a civil partner, so far as I am aware of the interests of that person.

5. The Localism Act 2011 created specific criminal offences in relation to the disclosure of pecuniary interests (Part 1 of this form). I understand it is a criminal offence to :-
 - i. to fail to register a Disclosable Pecuniary Interest (DPI) I am aware of within 28 days of my election or re-election;
 - ii. to take part in the debate or vote at any meeting where I have a registered or unregistered DPI;
 - iii. to fail to declare at a meeting and/or to take part in the debate or vote, if I am aware I have a DPI which is not yet registered or notified to the Monitoring Officer;
 - iv. if I have declared an unregistered DPI at a meeting, to fail to register that within 28 days of that declaration;
 - v. to provide false or misleading information in relation to any registration or to be reckless as to its accuracy;
 - vi. to take any steps or further action on a matter in which I have a DPI other than referring it elsewhere;

in each case without reasonable excuse, and I recognise any such failure is a direct contravention of the Localism Act 2011 and a criminal offence; and may be investigated by the police and referred to the Director of Public Prosecutions. I understand that **upon conviction a person may be fined up to a maximum of £5,000 and/or disqualified for a period of up to 5 years from being or becoming (by election or otherwise) a Member or co-opted Member of any other relevant authority.**

6. If I feel I have an interest which, if disclosed on a public register, could lead to myself or a person connected to me being subject to violence or intimidation, then I must apply to the Monitoring Officer to ask that the interest be considered as sensitive. A separate application form is available for sensitive interests. If the Monitoring Officer agrees then the interest will be excluded from versions of the register that are available for public inspection or publication.

Please retain one copy for your own records, one copy to your Parish/Town Council clerk and send the original to Corporate and Civic Support at nk-corporateandcivicsupportteam@n-kesteven.gov.uk

I recognise that I have a legal duty to complete this form and that I must not:

1. Omit any information ought to be given in this notice;
2. Provide information that is materially false or misleading;
3. Fail to update this information as my circumstances change.

Member's Signature	
Date	
Monitoring Officer's Signature	
Date	

Only to be used if making amendments to the form:

Amendment(s)	Marked 1*	Date
Member's Signature		
Monitoring Officer's Signature		

Amendment(s)	Marked 2*	Date
Member's Signature		
Monitoring Officer's Signature		

Amendment(s)	Marked 3*	Date
Member's Signature		
Monitoring Officer's Signature		

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1. Disclosable Pecuniary Interests

Please answer all parts of this form. You must enter information in every box. If you do not have an interest in a particular question please put "None".
All of your interests must be properly recorded in the appropriate areas.

Please provide details of :-

Disclosable pecuniary interests	You	Your spouse or civil partner, a person with whom you are living with as husband or wife, or a person with whom you are living as if they were a civil partner
a) Employment, office, trade, profession or vocation Any employment, office, trade, profession or vocation carried on for profit or gain.		
b) Sponsorship Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.		

<p>c) Contracts</p> <p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority –</p> <ul style="list-style-type: none"> i. under which goods or services are to be provided or works are to be executed; and ii. which has not been fully discharged. 		
<p>d) Land</p> <p>Any beneficial interest in land which is within the area of the relevant authority.</p>		
<p>e) Licences</p> <p>Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.</p>		
<p>f) Corporate tenancies</p> <p>Any tenancy where (to your knowledge) –</p> <ul style="list-style-type: none"> i. the landlord is the relevant authority; and ii. the tenant is a body in which the relevant person has a beneficial interest. 		

g) Securities

Any beneficial interest in securities of a body where –

i. that body (to your knowledge) has a place of business or land in the area of the relevant authority; and

ii. either—

a. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

b. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

2. Other Registerable Interests*

(See Table 2 of the NKDC Members' Code of Conduct)

**only applies if the Parish/Town Council has adopted the North Kesteven District Council Code of Conduct.*

Please answer all parts of this form You must enter information in every box. If you do not have an interest in a particular question please put "None". All of your interests must be properly recorded in the appropriate areas.

a) Any unpaid directorships.	
b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.	
c) Any body - i) exercising functions of a public nature; of which you are a member or in a position of general control or management.	
c) Any body - ii) directed to charitable purposes; of which you are a member or in a position of general control or management.	
c) Any body - iii) one of whose principal purposes includes the influence of public opinion or policy; of which you are a member or in a position of general control or management.	